

Atlantic Cape Workforce Development Board
Literacy Workforce Committee Meeting

Atlantic County One Stop Career Center
2nd Floor Conference Room
2 South Main Street, Pleasantville, NJ 08232

April 26, 2016 at 2:30 p.m.

Members:

Claire Bebbington
Caroline Koch
Betsy Reed

Pamela Grites
Fran Kuhn

Ellen Hohmann
Ken Olivenbaum

Rhonda Lowery
Elena Peeples

Proxy

Laura Elston for Dr. Nancy Hudanich
Barbara Kozek for Donna Vassallo

Staff:

Stacy Forman

Minutes:

The Literacy Workforce Committee of the Atlantic Cape May Workforce Development Board (WDB) met on Tuesday, April 26, 2016 at 2:30 p.m. at Atlantic County Office of Workforce Development, Pleasantville, New Jersey. Ellen Hohmann, Chair of the Committee called the meeting to order at 2:36 p.m. Introductions were made. The January minutes were approved as written.

Consortium Grant

Barbara Kozek, Atlantic Cape Community College reported that the consortium will meet or exceed the level of service for this program year. The proposed level of service has been 655. The grant has served 702 individuals. This grant concludes on June 30, 2016. The NJLWD will offer a one year continuation. The NGO will be distributed shortly. The grant partners will continue to be the community college, LVA, Cape May County Technical School and the Pleasantville BOE.

Workforce Learning Links

In the absence of Alicia Oatman, Cape May County One Stop Coordinator, Ms. Hohmann reviewed the submitted report. To date, 18 clients have been referred to the link with 13 successfully completing the program. Currently, there are three in the link working to improve their TABE scores.

Supplemental Learning Lab

Ms. Kozek stated that this lab primarily functions to assist those with a high school diploma, interested in training. The lab has received 98 referrals with 53 meeting the criteria for active enrollment, 19 completed, 11 transitioned to the link in Atlantic County, seven to occupational education and one secure full-time unsubsidized employment.

TANF/ABE Class

Ms. Kozek reported that 47 clients have been referred with 40 meeting the criteria for active enrollment (12 hours). One client has earned their HSE, four have transitioned to the link in Atlantic County and two have secured full-time unsubsidized employment. This grant concludes June 30, 2016.

HSE

Literacy Partner Updates

Pathstone Corporation

Elena Peebles reported

Atlantic City Library

Caroline Koch distributed information about the walk-in computer classes and ESL classes being held at the library. She reported that Literacy Volunteers is now at the library holding group classes.

Literacy Volunteers Cape Atlantic

Pamela Grites spoke

Old Business

There was no old business.

New Business

Adjournment

The meeting adjourned at 3:49 p.m. The next meeting is tentatively scheduled for July 26, 2016 at 2:30 p.m. at the Atlantic County One Stop Career Center in Pleasantville, New Jersey. All meeting correspondence will be e-mailed.