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National Emergency Grant and the Business Development Committee Meeting
One Stop 2 South Main Street Pleasantville New Jersey November 18th 2016 9am

Attendance:

Rhonda Lowery Sherwood Taylor
Eric Reynolds Joe Kelly
Jim Drew Jean McAllister

Minutes:

Ms. Rhonda Lowery gave an overview of the letter that will go to the State. Mr. Joe Kelly inquired about the \$2.9 million and Ms. Lowery explained that we have the money until December 2017 of which must be used for ITA's and or training or it will have to be returned back to the State (a preliminary budget was given). Ms. Lowery stated that the information/input given by the committee members was infused into the letter that will go to the State.

Ms. Lowery states that she contacted Natalie regarding the website and we're waiting on the return call.

Mr. Sherwood Taylor stated that we will have the website connected to the WDB website entitled: WORKAC.ORG.

Mr. Taylor also recommended that some of the language needs to change in one area and we also need to ensure our domain name. Ms. Jean McAllister asked who is going to run this; Mr. Kelly stated that it is a team effort and each area will be covered by the person that wrote that piece. Ms. Lowery suggested that she would do an inter-local agreement with ACCC (Sherwood Taylor) and will change the wording in the letter to the State to read something like "the provider will cover this". Mr. Taylor also suggested that in the plan we need to explain that our focus and objective is to get customers employed and how we plan to achieve this goal this is basically our outreach.

Mr. Kelly is focused on the Wrap-Around services. He states that we need to meet employers and employees in the first week, we are not in a position to offer supports and that's where an agency can assist and offer those services as we refer to them. The task is for everyone to read the letter and submit some recommendations as to what we should add to the letter. Mr. Taylor asked are we asking or are we informing the State of our intentions to use the \$2.9 million. Ms. Lowery responded that we have to ask; Mr. Taylor states that our message in the beginning, middle, and end must be an employer driven goal. Ms. Lowery states that in the letter when it talks about Job Placement/Job Development, I mentioned a competitive bid. I also mentioned in the letter that we have an initiative underway in Atlantic County. Mr. Taylor states that marketing is a key factor and Mr. Kelly agrees adding that we must continue the Wrap-Around services. Ms. Lowery also agrees that proper marketing will bring displaced workers in. Mr. Kelly states that we should meet after the Thanksgiving Holiday to finalize the letter. Mr. Eric Reynolds inquired about the support services money and how it will affect us and Ms. Lowery states that it wouldn't affect us negatively.

Our next meeting is scheduled for December 2nd 2016 9am. Adjourn 9:47am.

