

# Atlantic County Workforce Development Board

Atlantic County WDB  
One Stop Career Center  
2 South Main St.  
Pleasantville, NJ 08232

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## Atlantic County Workforce Development Board Oversight Committee Meeting

Atlantic County One Stop Career Center  
2<sup>nd</sup> Floor Conference Room  
2 South Main Street, Pleasantville, NJ 08232

July 21, 2016 at 2:30 p.m.

### **Members:**

Candace Titanski	Riaz Rajput	Eric Reynolds	
Paul McClellan	Kim Rowan	David Simmons	
Alice Woods	Raza Gilani	Melanie Babcock	James Waters

### **Proxy**

Nicole Milan-Tyner for Stockton

### **Staff:**

Rhonda Lowery  
Alicia Oatman  
Fran Kuhn

### **Minutes:**

#### **CALL TO ORDER**

A meeting of the Oversight Committee was held on Wednesday, July 21, 2016 at 2:35p.m. at the 2<sup>nd</sup> Floor Conference Room of the Atlantic County Office of Workforce Development located at 2 South Main Street, Pleasantville, NJ 08232. The meeting was called to order by Rhonda Lowery, Executive Director of the Atlantic Cape May Workforce Development Board (WBD). The minutes from the previous meeting were approved by Fran K. and Eric R. as submitted. Rhonda L. informed the committee that the One Stop will have a Bid for the One Stop Coordinator position as well as getting the One Stop certified. This is to ensure that our customers and community is satisfied.

Rhonda L. introduced Eric Reynolds as the new Chair for the Oversight Committee. Eric R. took over the meeting at this juncture. Eric R. informed the committee of his background and engagement with the One Stop. Eric R. stated that this meeting is to get to know the current partners and vendors. Eric R. informed the committee that a meeting will be set for once a quarter, however this may change and a possible sub-committee will be formed. Rhonda L. okay'd this. Eric also informed the committee that the meetings will/should not be no more than an hour.

## Presentations:

*Candace T. - DVR:* Gave an overview of services along with brochures. Candace T. explained different types of disabilities that her agency encounters. DVR has counselors in different areas of the agency that services an array of customer needs keeping in mind that the goal is employment. Currently the staff size is 15 with 7 counselors, 1 bi-lingual and 1 for hard of hearing customers. Eric R. asked if the split from Cape May effected customer and staff. Candace replied that DVR funding was not affected as they are funded by the State. Raza G. agrees that DVR services are needed and works well with all customers. Candace T. also stated that Casino's/employers are very accommodating.

*Paul M. - One Stop Mgr.:* Job Placement is the main function. His unit looks for employers and or businesses that will hire our customers. In return the employment counselors assists in matching customers to the employers that best fits their work history. Career Counseling and Tuition Free Waiver Programs are readily available to all customers. Employment Specialist for Ex-Offenders are also there to discuss Bonding/Tax Credits, interviewing tips, as well as we offer veterans services, re-employment services, Jersey Job Club, resume writing, etc. The RESEA program are for customers that receive unemployment benefits and there is a SNAP/ABAWD orientation along with a GA/28 Day program. Customers must attend the sessions that apply to them in order to be qualified for services and customers should register with the clerk at the front desk.

*Rhonda L-* reported on the Youth services; WIOA Youth Core was re-funded. The youth has community projects in various locations in Pleasantville. The participants are given a \$25 per day stipend to complete the projects given, the youth also receive Life Skills classes. There are contracts for In-School Youth: Mainland High School and Atlantic County Special Service District. We will bid on an Out Of School grant in the near future. Youth Core has 5 counselors, teacher, job developer, and a crew leader.

*Jim W. -* is the Manager of the Social Case Management Team. His staff completes a comprehensive social assessment with customers and discuss barriers they that prohibits employment. After the assessment is complete and is deemed eligible for services customers are referred to the appropriate counselor for the next phase i.e. mental health, medical, and or substance abuse. The staff also monitors cases that are considered "Time Limit" meaning the case is at 60mos. And need to be reviewed for a determination on extension or termination.

*David S. -* reported from Volunteers of America stating that they work with the Maxed Out Ex-Offender population (No Parole/Probation). Their customers must be homeless with no fees required. They assist customers in getting identifiers i.e. birth certs, Id's, etc. The agency offers transitional housing with rules and assessments. Customers with addictions will be referred to Vinnie Kirkland and the Health Plex in AC NJ. This agency provides treatment plans and resume writing. They have seen more than 700 individuals from that 450 were found eligible. Customers are contacted daily.

*Fran K. -* reported on WFNJ, Literacy and Training; all services are available to all persons that comes in. Training courses are for "In Demand" jobs only. The total grant is \$4000 and most schools will accept this amount as full payment for the course. Fran is responsible to coordinate all services for the One Stop: Literacy- Non English speaking customers must take a learning class prior to taking the HSE exam. There is also a graduation ceremony for all that passed the exam. WFNJ- Main concern and or issue is assessing customers. Life Skills is a requirement for continued benefits. There are 2400 GA/TANF customers with the benefit limit of 5 years.

Old Business- *None*

New Business- A discussion on Lower Living Training grants. Rhonda L. states that we would like to go back to 100%. And we will further discuss this at our next meeting.

*Riaz R.* - states that this population is a bit challenging but keep up the good work.

*Eric R.* - asked everyone to review/distribute the NJ Build Flyer.

Meeting adjourned- 4:10pm